



In the Name of Allah, the Beneficent, the Merciful

MCA Board of Trustees Meeting Minutes

Date: May 18, 2021 (Tuesday)

Location: Zoom

Meeting began at ~8:45pm and adjourned at ~9:45pm

BOT Members present: Mustafiz Choudhury, Mohamed Mostafa, Shabeena Ahmed, Faisal Ahmed, Syed Fahim Ahmed, Ahmed Hamud, Gulled Roble*

[*Gulled Roble joined ~9:15pm]

Board Members Absent: None

Other Attendees: None

1. Approval of Minutes

Minutes of the Open Meeting #12 held on May 01 were approved.

2. Masjid An-Noor fence

There has been an email communication from Br. Fawzi (Facility Manager) regarding the damage caused on one of the fences by a neighbor while cutting a tree from inside the masjid. The fence is concrete-built and was already cracked from before. The neighbor communicated informally that he will rebuild the fence. It is required to have documentation of the agreements (between the neighbor and MCA) before starting the work.

Action Item BOT requested Br. Faisal to work on the documentation and communicate to EB regarding the matter.

3. Few Updates

○ Devon Bank

Br. Mohamed introduced Br. Mustafiz to the senior VP of Devon bank (based on discussions per previous meeting). After a long time (with email/voicemail/verification of phone number with Sr. Fowsia), Br. Mustafiz could finally get in touch with Vince. Vince is no longer with Devon bank since December, 2020 and was surprised that nobody from Devon bank was notified that the account manager (in charge of MCA account) retired, and another individual is in charge of MCA account.

Action Item Br. Mustafiz will continue to work on the matter and send the contact information of the new Devon bank account manager for MCA to MCA's finance office and BOT treasurer.

○ Resumption of MCA-NAIT discussions (interest free loan)

Mustafiz reached out to NAIT via email summarizing previous communications



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with Br. Sarodi and NAIT officials, and has copied Br. Fahim on the communication. He also notified NAIT that Br. Fahim will drive the matter of potentially getting an interest free loan from NAIT to pay off one or both of the current MCA loans. Br. Fahim will explore different options and report his discussions with NAIT to BOT.

Action Item Br. Fahim will follow up with NAIT

○ **Building 3.0 (AC updates)**

There have been some ongoing issues with an AC of MCA 3.0. There has been discussion on whether to replace the AC or repair the AC with pros and cons for both options. The AC is ~30 years old and equivalent parts are difficult to procure for repair work. The cost to replace it may be ~\$25K-\$30K. In Feb-Mar, before Ramadan, the roofer of MCA 1.0 did patch work and got the reported problem patched. Not sure if there are new areas that require patching/repairs. The total budget for the work is about half a million dollars. Before Br. Faisal took on this work (as BOT facility secretary), there was hardly any documentation, and the numbers were not known. Br. Faisal has got most of the details documented now, and will continue to work on a solution.

Action Item Br. Faisal to consult Br. Adil and work on a proposal.

4. 2021 AGM

Br. Mustafiz discussed the proposed date for AGM (based on an email communication from Br. Nadeem). Members discussed and agreed July 31/Aug 07 (both Saturdays) as possible dates for the AGM.

Action Item Br. Mustafiz will work with Br. Nadeem on the date.

5. Other Miscellaneous Items

○ **Br. Hamud's leave of absence**

Due to international travel, Br. Hamud will be away from June 8th - July 8th. During this time, he may or may not be able to attend meetings (depending on access to good internet connection). Board thanked Br. Hamud for the notification.

6. Next Meeting

To be held on Jun 01, 2021, Tuesday (BOT Open Meeting) @ 8:45 pm.