



*In the Name of Allah, the Beneficent, the Merciful*

## **MCA Board of Trustees Meeting Minutes**

**Date:** June 15, 2021 (Tuesday)

**Location:** Zoom

Meeting began at ~9:00pm and adjourned at ~10:15pm

**BOT Members present:** Mustafiz Choudhury, Mohamed Mostafa, Shabeena Ahmed, Faisal Ahmed, Syed Fahim Ahmed

**Board Members Absent:** Ahmed Hamud\*, Gulled Roble [\*Due to overseas travel]

**Other Attendees:** Community members

---

### **1. Approval of Minutes**

Minutes of the Open Meeting #13 held on May 18 and Working Session #11 held on June 08, 2021 were approved.

### **2. Updates from Previous Items**

- **2021 AGM**

The date has been fixed for July 31st.

**Action Item:** BOT has to prepare its part of presentation.

- **NAIT**

There has been communication from NAIT, and they have some questions for BOT, to which Br. Fahim is working on the responses in consultation with Br. Mohamed and Mustafiz.

**Action Item:** Br. Fahim to update the board as and when the responses to the questions are ready.

- **Conditional Use Permit (CUP)**

Br. Mustafiz updated the board regarding the communication that he had with Br. Adil. The communication was a bit disappointing as, although we have the approval from all other individual city committees, the external consultant of MCA (listed by the city) is proposing extensive work including redoing traffic analysis per new state laws. The expectation and understanding was that the Environment Report would be updated to reflect the changes that were submitted to the city by Br. Adil. Since 2017 we made significant progress regarding managing MCA and GIS traffic, etc., but still more work remains. We need to work with the city, planning director, and potentially city council to avoid having to do a full blown traffic analysis by the external consultant. Br. Adil will be



*In the Name of Allah, the Beneficent, the Merciful*

## **MCA Board of Trustees Meeting Minutes**

present in the next board meeting in more detail. Members also requested that Br. Adil should send a written report of the updates, as per earlier agreement.

**Action Item:** Br. Mustafiz will remind Br. Adil about the written update.

### **3. Endowment**

Br. Fahim gave a quick update to the BOT regarding the work done today w.r.t. establishment of MCA Endowment Fund. He will be presenting in detail to the board in the next meeting. Board requested him to send details of the presentation before the next meeting so that members can review his proposal before the meeting.

**Action Item** Br. Fahim to send the details of the presentation before the next meeting.

### **4. Renovation (MCA 3.0/Committee)**

As discussed in a previous meeting, as there may be changes in the engineering plan of the renovation for MCA 3.0, board members agreed that it will be better to form the committee at a later date. Moreover, as all committees are dissolved at the end of each MCA year/term, it may be better to wait for the formation of the committee until the next board is formed. However, we can get started with the discussion regarding the scope of the work of the committee, bidding process, etc.

**Action Item** Scope of the work, bidding process, etc. to be discussed in future meetings.

### **5. Frequency of BOT Meetings**

BOT meetings will be held in alternate weeks, unless there is a need for more meetings, in which case the alternate off weeks will be scheduled for extra meetings. All meetings will be open, and if there are confidential items (related to HR, etc.), then those items will be discussed in closed sessions. The minutes of the meetings will be approved in the next meeting, which will help the flow of discussion of items.

### **6. GIS Basketball structures in parking lot**

Br. Faisal updated the board regarding the proposal that has been communicated via email by Adam I of GIS. The cost for upgrading/repairing the 2 basketball poles in the parking lot on the cafeteria side. These are old and the replacement/repair will cost about \$9000, as quoted in the email. Br. Faisal asked for approval of \$3000 to be paid by MCA (1/3rd of the amount) and the board approved the amount. There has also been an email from Br. Chafik, and the youth committee may bear the cost of \$3000 to be borne by MCA.

**Action Item** Br. Faisal will update the board after his conversation with Br. Chafik.



*In the Name of Allah, the Beneficent, the Merciful*

**MCA Board of Trustees  
Meeting Minutes**

**7. Tentative Items for next meeting**

- Update of CUP (Br. Adil)
- Endowment (Br. Fahim)
- Fundraising split/updates (Br. Mostafa)

**8. Next Meeting**

June 22 @ 9 pm