



*In the Name of Allah, the Beneficent, the Merciful*

## **MCA Executive Board Call/Online meeting Notes**

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**Date: Tuesday June 30, 2020**

**Location/Time:** Google HangOut Call, 7:30pm

**Members on call:** Fouad Khatib, Khaled Hamade, Raziuddin Mohamed, Mohammad Al-Shehabi, Syed Reza, Lubna Shaikh (partial)

**Members absent:** Naeem Ansari, Wael Ashmawy

**Other Attendees/Guests:** Dr Rafia Syed, Sr Yasmeem Kasem, Sr Inas Ibrahim, Sr Shaheen Butler, Br Gul Hamid

### **Agenda/Proceedings:**

- Women's Committee (WC) Proposal
  - Proposal to distribute cash equivalent before Eid to families - about \$80 per family so they can purchase meat to prepare food and celebrate Eid with their families in a joyous way. WC has identified about 200 families who can use this timely help. Since the idea is to help the families buy meat (perishable items), WC proposed that MCA distribute store-credits or equivalents (visa gift). Total Cost: around \$16K, MCA can run a short term campaign to raise funds for this specific purpose, but grant the money in advance for the families to enjoy the Eid.
  - Collection drive for non-perishable/Canned/Boxed food item - since the foot traffic to NCA isn't significant yet, this may not have good result
  - Alternately, WC can work with the Social Committee to plan for a (staple) food distribution drive before Eid. Last such distribution was done almost three months ago, and another one now would be of great help for a lot of families in the community. The Social Committee is looking to partner with "You are not alone campaign" so this may already be in the plan.
  - **Action Item:** *Check with local Halal stores if they are willing to give any discounts on the gift cards.*
  - *It is important that the board takes a decision on this soon so the distribution can take place on time.*
- MCA participation in "You are not alone campaign"
  - The proposal is to partner with "Support Life Foundation" and some other local charities in doing food drive
  - Not discussed -
- Full time Handyman position
  - Facilities manager presented the case for hiring the current handyman in a full time position. He says there is enough serious work to keep him busy for a full time job.



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Presently (until COVID-19) he was working for 4 days, the other 3 days he works outside, and MCA cannot secure his time these days since he may have commitment outside. Br Gul thinks he charges a lot less than others with similar skill set. His proposal is for the board to approve a position that can be filled 7 day before formal ReOpening (so this is not to hire him now).

- New law may require us to hire him as full time anyways (due to the nature of our engagement with him), this is not verified - so need to verify.
- If the board approves a full time position, the position will have to be advertised and Br Gul has the job description for it.
- **Action:** *Figure out legal requirements*
- **Action:** *find out extra expense per month MCA would incur*

Decision taken online:

- Election Committee Chair Appointment (over email)
  - Board Approved appointment of Br Sajid A Khan as the Chair of Elections Committee (6-0-1)