



In the Name of Allah, the Beneficent, the Merciful

MCA Executive Board Call Notes

Date: Tuesday March 24, 2020

Location/Time: Google HangOut Call, 7:45pm

Members on call: Fouad Khatib, Khaled Hamade, Raziuddin Mohammad, Lubna Shaikh, Mohammad Al-Shehabi, Syed Reza

Members absent:

Other Attendees/Guests:

Agenda/Proceedings:

- Shelter in Place Status and misc updates
 - Schools updates from Noor Hifz, Arqam and Cordoba - moved to online instruction, and seems to be working well
 - The Social Committee held two drive thru pick up to help out community members with essential food items. Positive feedback received from the community.
 - Some online programs/sessions are being planned. Support is needed from IT Committee (Towhid)
 - MCA was solicited to join an Initiative involving four South Bay mosques (SBIA, WVMA, Evergreen, MCA). The purpose of the initiative is to ensure a unified message goes out to the South Bay communities from all four mosques. Representatives will coordinate to formulate messaging on changing circumstances. Brs Fouad and Mustafiz and Sr Lubna will represent MCA
- Thoughts on Ramadan
 - Not much visibility into the state of government actions - will continue to watch
 - Need to formulate a fundraising plan as money raised during Ramadan is important for both operation and BoT spendings
- Janitorial services during the lockdown period
 - Contract allows for payment adjustment based on a schedule of work that is different from the one that is in the contract exhibits. In the past, MCA paid extra when the contractor performed more than the work noted in the contract. So agreed upon lower payment commensurate to a reduced work schedule is within the contract.
 - Brs Wael, Naeem and Khaled will come up with the list of limited service needed during the shutdown period, and discuss adjustments with Nasser, before April. Ideas for limited operation are things like locking bathroom stalls where possible, only servicing one or two. May need to have periodic treatment to prevent cockroaches and rodents.



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- We can also help affected janitorial personnel by guiding them to available government support programs and benefits - to the best of our knowledge. We will also inform them about MCA support programs like zakat and sadaqah to which they may apply.
- Coherent messaging
 - Importance of coherent messages from the board was emphasized. This is related to the closure of prayer areas. Community should be advised to strictly adhere to the shelter in place directive and not gather anywhere to pray in small groups.
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