



In the Name of Allah, the Beneficent, the Merciful

MCA Board of Trustees Meeting Minutes

Date: 10-12-2020

Location: Google Meet

BOT Members present:

Mustafiz Choudhury, Faisal Ahmed, Azeem Syed, Ahmed Hamud, Mohamed Mostafa. Junaid Shaikh.

Board Members Absent: Abdur Rahman

Other Attendees: Fahim Ahmed, Gulled Roble and Adil Ameen.

Meeting began at ~7:40pm

Meeting adjourned at ~9:20pm

- ✓ Call to Order
- ✓ Statement of Values
- ✓ Roll Call
- ✓ Confirmation of Quorum
- ✓ Approve Last Meeting Minutes (6-0-0)

- Farewell and Best Wishes to departing Board Members:

- Discussion:

Azeem Syed, Junaid Shaikh and Abdur Rahman will be completing their terms as BOT members and the Board thanked them for their service, wished them well and requested them to continue volunteering for MCA. The new Board will look for support and guidance from the outgoing Board members.

- MCA Expansion CUP Update:

- Discussion:

Adil Amin MCA consultant presented the current status of project CUP with all comments from different departments.

He stated that he has received inputs from Transportation, Fire and Electrical departments. The pace of activities seems to have picked up in the city starting end of September after being slow for 5-6 months since the onset of the pandemic.

- External Lightning & Compactor:

- Decision:

BoT has approved two projects and work orders that will result in replacement of and conversion to LED of all internal and external lighting. The next step is for SVP to review and approve the rebate proposal of Brighton Energy to MCA.

- Cafeteria:

- Discussion:

BoT reviewed the extension terms and edited real time based on the inputs of members.



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- Action Item:
Ahmed Hamud and Azeem Syed will share the document with the Cafeteria owner and finalise it. Junaid will edit and formalize the document tonight

- Khalil Centre Rent:
 - Discussion:
Mohamed, Sr/ Christy and Junaid met with the Khalil Centre Executive Director (Br. Hooman) and negotiated on missed rent and new lease agreement.

 - Motion:
New Lease for 5 year term will be made involving \$1,000/month rent and \$100 in utility payments; it will also include catch up payment of \$1,000/month to made each month to make up for the missed payments of ~\$38K during the last several years (6-0-0)

 - Action Item:
Mohamed will work on a new lease document & present it to the Khalil Center management.

- CIF:
 - Discussion:
Mohamad and Junaid met with Naeem Raza and Ali Metwali and discussed the financial analysis of paying CIF. Their main objective seems to pay off CIF loan first rather than focus on MCA 3.0 renovation or paying off the Devon bank loan.

- Endowment:
 - Discussion:
Junaid presented a draft of the MCA Endowment plan

- Joint Board Meeting:
 - Decision:
It was decided to call a Joint Board Meeting to fulfill the constitutional requirement of approving the annual report.

- Meeting Minutes Approval:
 - Decision (6-0-0):
It was decided to approve the minutes of this meeting by email.

- Adjournment
 - Next Meeting
 - Will be decided in the First Joint Board meeting of the new Board.