



In the Name of Allah, the Beneficent, the Merciful

MCA Board of Trustees Meeting Minutes

Date: 10-01-2020

Location: Zoom Meeting

BOT Members present:

Mustafiz Choudhury, Faisal Ahmed, Azeem Syed, Ahmed Hamud, Mohamed Mostafa, Abdur Rahman & Junaid Shaikh

Board Members Absent: *None*

Other Attendees: Syed Fahim Ahmed, Gulled Rubel, Naeem Raza, Ali Metwally, Manzoor Ghouri joined late).

Meeting began at ~8:20pm

Meeting adjourned at ~10:20pm

- ✓ **Call to Order**
- ✓ **Statement of Values**
- ✓ **Roll Call**
- ✓ **Confirmation of Quorum**
- ✓ **Approved previous meeting minutes**
- ✓ **Welcome New Elected Members**

- **Khalil Centre Rent:**

- **Decision:**

- Junaid will follow-up with Sr. Christine Chase on the rental agreement and provide an update by next meeting.

- **Compactor Repair:**

- **Discussion:**

- The Compactor door is broken so allocation of funds was discussed between EB, GIS and BoT.

- Another issue is to replace the compactor instead of repairing the compactor.

- **Action Item:**

- Faisal will work with Gul to get more details around it and present a proposal w.r.t next steps in the next BOT meeting

- **CIF Loan - Next Steps:**

- **Discussion:**

- Summarized the discussion related to CIF. Mostafa clarified that MCA doesn't have an option available on the table to refinance the loan which makes financial sense (saves MCA money). Rather than paying the loan off, it makes more sense to focus on raising more funds for Renovation and Construction projects.



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- Decision:
Junaid and Mostafa will meet with Naeem Raza to go over more details of analysis.

- Cafeteria Lease:
 - Discussion:
Azeem Syed met with Br Usman and Naeem Ansari of K&C and presented to them the proposed terms and conditions of renewal of the lease.

 - Action Item:
Ahmed Hamud and Azeem Syed will draft responses to the feedback from Br. Usman of K&C.

- MCA 1.0 Lobby Emergency Lights:
 - Discussion:
MCA Lobby Emergency Lights need to be replaced to address the issues flagged during a recent Fire Inspection.

 - Action Item:
Faisal will work on getting the history behind repair of the lobby emergency lights and conversion to LED and also share the inventory of lights

- Fundraiser:
 - Discussion:
We need to think about a special fund raising event(s) for MCA Campus Expansion & Renovation project especially given the fact that MCA did not raise as much funds this Ramadan this year as they usually do due to COVID19.

 - Action Item:
Board members to think about and propose options for raising funds

- Adjournment
 - Next Meeting
 - Tentatively - October 05, 2020 at 7:30 pm