



In the Name of Allah, the Beneficent, the Merciful

MCA Board of Trustees Meeting Minutes

Date: 11-27-2019

Location: MCA Board Room

BOT Members present:

Mustafiz Choudhury, Faisal Ahmed(by Phone), Azeem Syed, Ahmed Hamud, Mohamed Mostafa. Junaid Shaikh,Abdur Rahman

Board Members Absent: None

Other Attendees: None

Meeting began at ~8:30pm

Meeting adjourned at ~11:00pm

- ✓ **Call to Order**
- ✓ **Statement of Values**
- ✓ **Roll Call**
- ✓ **Confirmation of Quorum**
- ✓ **Approve Last Meeting Minutes (6-0-0)**

- **Youth Credit Card issue:**

- **Action Item:**
Br. Mustafiz to send a memo on this subject to EB

- **Bicycle storage request by the Scouts:**

- **Discussion:**
Response sent to Scouts approving the temporary Bicycle storage in building 3.0. Br. Mansour has agreed to sign the waiver of liability document on behalf of Scouts to MCA.

- **AC malfunction issue:**

- **Action Item:**
Mr. Muhie M. to contact the mechanic to fix the A/C unit in MCA 2.0 building.

- **MCA Expansion:**

- **Decision:**
MCA building documents transfer from Citibuilders to MCA. Ms. Alena of Citibuilders has transferred 3-4 folders in the drop box. Br. Junaid to open and review these documents and provide access to Br. Adil.

Br. Junaid and Br. Mustafiz are authorized to sign the release letter to be given to Citibuilders. Mr. Muhie (Citibuilders) must provide all relevant files to BOT.

BOT has approved to pay the invoices worth \$5000.00 and \$1.00 to Citibuilders



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- Action Item:
Br. Junaid and Br. Mustafiz are the ones who have to sign on the document

- MCA financials to Devon bank:
 - Discussion:
MCA and Devon Bank have to negotiate rates for the next three years. The negotiations are scheduled to start in 2020. During the discussion, BOT treasurer mentioned that the financials submitted during the last several years did not include the depreciation of the building. Current BOT members need to meet with the previous board members to fully understand what transpired in the past.

- Funds reconciliation between BOT and EB:
 - Discussion:
BOT should arrange a meeting with the MCA accountant and the EB treasurer to resolve this challenging issue and arrange for crediting the appropriate funds to BOT and EB. This also includes resolution of the funds collected in the form of stocks from the community members..

- MCA 2.0 Update:
 - Discussion:
MCA foundation should start receiving monthly lease payments from the Antibody solutions starting January 2020.

- AlNoor Bathroom renovation project. :
 - Decision:
The project is delayed for various reasons. The expected completion date is the end of December 2019. Contractor is due \$12,000.00 payment. BOT has requested the contractor to provide an invoice for the amount requested. Based on what we know now, the total cost will come to around \$160,000.00. This is higher than what was originally estimated. Reasons for the increase is some changes made during the construction and also unexpected expenses. We have to ask the community, especially members coming to AlNoor masjid to donate towards this renovation..

- Adjournment
 - Next Meeting
 - Tentatively December 05, 2019 at 8:30 pm