



In the Name of Allah, the Beneficent, the Merciful

MCA Board of Trustees Meeting Minutes

Date: Thursday Nov 14, 2019

Location: MCA Board Room

BOT Members present:

Mustafiz Choudhury, Azeem Syed, Mohamed Mostafa, Faisal Ahmed, Junaid Shaikh, Abdur Rahman, Ahmed Hamud

Board Members Absent: *None*

Other Attendees: *None*

Meeting began at ~8:30pm

Meeting adjourned at ~10:30pm

✓ **Call to Order**

✓ **Roll Call**

✓ **Confirmation of Quorum**

● **Transition Plan w/Br. Muhie:**

○ **Discussion:**

- Br Muhie has officially declined to continue with the MCA Campus Expansion project. Br Muhie will be officially informing the city with BoT contacts. BoT deliberated on the letter to be used for communication to the city and assigned Br Mustafiz Choudhury, Br Faisal Ahmed and Br Junaid Shaikh to be BoT contacts to be included in the communication

○ **Action Item(s):**

- Br Mustafiz to send email to Br Muhie with the names listed above
- Br Mustafiz to send email to Br Adil to arrange contract with MCA to continue the work MCA Campus Expansion permit plan.

○ **Motion:**

- Pay Br Muhie for Month of June and GIS work. (Should we be listing who voted how)(6-0-1)

● **Stock Donation MCA Account:**

○ **Discussion:**

- Br Junaid updated that the minimum balance requirement to open an organizational account is \$250,000. But MCA already has an Organizational account. Currently the official agents of this MCA Organization accounts are: Zia Molla and Mohammad Sarodi.
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- Action Item:
 - Br Mostafa and Br Junaid to present plan for Stock Donation policy and account.

 - Invoicing GIS:
 - Discussion:
 - Br Mohamed and Br. Junaid confirmed that we have started the invoicing starting October 2019.
 - Action Item:
 - Br Mohamad will discuss a plan with GIS for previous unpaid payments to BOT

 - Storage of Cafe:
 - Discussion:
 - To organize the storage in a manner that does not violate the code of Electrical Panel Rumman Cafe is reassign storage space and Sr Sana is assigned the cabinet with electrical panel.
 - Action Item:
 - Br Mustafiz to communicate to EB of this change

 - Masjid Noor Update:
 - Discussion:
 - Br Azeem and br Faisal updated the BoT that tiles will be shipped by Tuesday Nov 19 and finishing work will start on Wednesday Nov 20, 2019 that will take 3 weeks to complete inshallah.

 - Reserved Parking:
 - Discussion:
 - BoT reviewed the lease agreement and rights underlined in the agreement. After deliberation BoT decided not to implement any timing restrictions on reserved parking spots
 - Action Item:
 - Br Mustafiz to communicate to EB of the decision.

 - Signage for Antibody solution:
 - Discussion:
 - BoT reviewed the proposal of the signage for the MCA2.0 tennant and approved it.
 - Action Item:
 - Br Mustafiz to communicate to CEO of Antibody Solutions BoT approval.
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- ADJOURNMENT
 - Next Meeting
 - Thursday Nov 21, 2019 at 8:30 PM.