



In the Name of Allah, the Beneficent, the Merciful

MCA Board of Trustees Meeting Minutes

Date: 03-30-2020

Location: Google Meet

BOT Members present:

Mustafiz Choudhury, Mohamed Mostafa, Faisal Ahmed, , Junaid Shaikh, Azeem Syed, Abdur Rahman, Ahmed Hamud.

Board Members Absent: None

Other Attendees:

Meeting began at ~8:00pm

Meeting adjourned at ~10:30pm

- ✓ **Call to Order**
- ✓ **Statement of Values**
- ✓ **Roll Call**
- ✓ **Confirmation of Quorum**

- **Scout Presentation:**

- **Discussion:**

- The Scout Troop group presented the plan for a Tree planting project at MCA.

- **Action Item:**

- Scout Troop to submit a written proposal with all details to the BoT.

AbdurRahman will review the details of the plan with Facility Managers and will update the BOT on the feasibility of the proposed plan and potential issues

- **Facilities Update:**

- **Discussion:**

- In light of the Santa Clara County SIP health directive, the BoT deliberated on services needed and staff that can work on needed items.

- **Action Item:**

- AbdurRahman to work with Facility Managers and implement required measures.

AbdurRahman and Junaid to work on the need and feasibility of cleaning Banquet Halls carpet and audio systems.



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- **Masjid Noor:**
 - **Action Item:**
AbdurRahman will coordinate with the contractor to close the balance.

AbdurRahman and Faisal will work on proposals for ADA Ramp and present options to the BOT
- **Devon Bank:**
 - **Action Item:**
Mostafa will complete the negotiation and will update the Board in the next meeting.
- **Ramadan Contingency Plan:**
 - **Discussion Item:**
Proposal to call a Joint Board meeting to deliberate on the Ramadan Contingency Plan given the closure of Masjid activities for at least the first part of Ramadan..
- **Adjournment**
 - **Next Meeting**
 - Monday April 6, 2020 at 8:00 pm