



In the Name of Allah, the Beneficent, the Merciful

MCA Board of Trustees Meeting Minutes

Date: 03-09-2020

Location: MCA Board Room

BOT Members present:

Mustafiz Choudhury, Mohamed Mostafa, Faisal Ahmed, Abdur Rahman, Ahmed Hamud, Junaid Shaikh

Board Members Absent: Azeem Syed.

Other Attendees:

Meeting began at ~7:50pm

Meeting adjourned at ~10:45pm

- ✓ **Call to Order**
- ✓ **Statement of Values**
- ✓ **Roll Call**
- ✓ **Confirmation of Quorum**

- **Ramadan Committee:**

- **Discussion:**

- BoT will work on Jay St parking and work with MCA 2.0 Tenant. Rest of parking arrangements are EB's responsibility. Proposal is to form a parking committee to fulfill this task.

- **Action Item:**

- AbdurRahman will work with Gul to review and access the status of Women's Prayer Hall & Mother's Lounge painting request from the Women's committee.

- **MCA Expansion:**

- **Discussion:**

- The plan was submitted Mar 5, 2020 with all aspects and studies taken into consideration. The new submission includes a full basketball court in the proposal.

- We discussed the fact that in the application that we submitted the number of students in MCA 1.0 building is 600. BoT members will reach to previous members to find the rationale for this proposal.

- **Action Item:**

- Mustafiz will work with the consultant(Br Adil) to file an extension for GIS Student enrolment of 90 additional students.



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- **Insurance:**

- **Discussion:**

- Meeting with the Insurance Agent is on Monday Mar 23 at 7:00 pm.

- **Facilities Update:**

- **Discussion:**

Air Systems inspected the HVAC system and as of now there is no repair needed.
Duct#6 needs to be cleaned.

Kabab n Curry duct issue was reviewed and proposals were discussed to curb the smoke and smell. Hood needs to be upgraded to extend the size. Tenants are willing to contribute 50% of the total cost of upgrade of hood.

Youth Door has been replaced.

- **Action Item:**

Faisal will review the K&C renewal contract and report regarding potential options that could be modified.

Abdur Rahman will discuss with K&C (Br Usman) on possible mitigation of smell until duct upgrade is in place.

- **Comcast Cable:**

- **Action Item:**

Abdurrahman will follow-up with Gul on Comcast's proposal and give him go ahead.

- **Scout Presentation:**

- **Discussion:**

Scouts can come present to BoT next Monday depending if Br Adil is not scheduled.

- **Action Item:**

Junaid will coordinate with Scout.

- **Emergency Response Meeting:**

- **Discussion:**

Deliberation was done on the emerging situation of the COVID-19 disease. EB has scheduled a meeting tomorrow with all stakeholders (GIS, WIS, AlArqam, Committee ...) of MCA to be followed by a Joint Board meeting to decide on next steps.



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Meeting Minutes

- Adjournment
 - Next Meeting
 - Monday Mar 16, 2020 at 7:45 pm