



In the Name of Allah, the Beneficent, the Merciful

MCA Board of Trustees Meeting Minutes

Date: 06-29-2020

Location: Google Meet

BOT Members present:

Mustafiz Choudhury,, Faisal Ahmed,,Azeem Syed,Ahmed Hamud,Mohamed Mostafa,Abdur Rahman.

Board Members Absent: Junaid Shaikh.

Other Attendees:

Meeting began at ~9:05pm

Meeting adjourned at ~10:00pm

- ✓ **Call to Order**
- ✓ **Statement of Values**
- ✓ **Roll Call**
- ✓ **Confirmation of Quorum**
- ✓ **Approve Previous Meeting Minutes**

- **GIS MoU:**

- Discussion:**

- Mustafiz updated that the MoU is signed by EB. BoT and GIS.

- **GIS/MCA Maintenance Agreement:**

- Action Item:**

- Abdur Rahman will look for Agreement and present in BoT.

- **Masjid Noor ADA Ramp:**

- Action Item:**

- Faisal will work on communicating to the city for final inspection with Br Fawzy and Br Adil and present the pictures to BoT.

- **Scouts Tree Project:**

- Discussion:**

- Br Adil is waiting from the City for tree approval as replacement for trees to be removed later. Br Fawzy will provide quotes for landscaping work.

- **Finance Office Update:**

- **Discussion:**

- Mostafa updated that Foundation Tax Form 3500 is filled and sent to the concerned authorities to retain the foundation status.

Mostafa requested Sr. Fowsia to send the Tax financial data for Foundation to Br Amin Haroon(Financial Consultant for MCA) to start 2019 Tax filing.



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Still compiling the Fund Raiser data to present in next meetings.

- **MCA Expansion Project:**

- **Discussion:**

Br Adil joined the meeting and provided an update that City meetings are not taking place and therefore feedback has been much slower than normal. Despite this, we have got comments from individual departments. City has now opened for Zoom Meetings and screen sharing.

Traffic engineer has been busy with impact analysis of CoViD-19 situation and therefore has not been available for meeting. Question related to Asr Prayer in winter was brought up that coincides with GIS Dismissal time.

- **Hope Lease:**

- **Decision:**

BoT approved the Hope Lease Amendment to be sent to the Hope Management to be signed.

- **MCA Newsletter:**

- **Discussion:**

Mustafiz updated that he is working with the MCA Newsletter committee.

- **Action Item:**

Faisal will coordinate with Scout Troop to provide updates on Tree Project and will share with Ahmed Hamud.

- **HVAC Repair & Maintenance:**

- **Discussion**

AirSystem updated that there is a generator issue on one of the systems along with a list of other repairs to be done. MCA decided to consult other Vendors for quotations for the repairs.

- **Action Item:**

Abdur Rahman will instruct Br Gul to send an update on the status of HVAC Repair work to BoT.

- **Adjournment**

- **Next Meeting**

- Monday Jul 13, 2020 at 9:00 pm pushed to July 20, 2020.