



*In the Name of Allah, the Beneficent, the Merciful*

## **MCA Board of Trustees Meeting Minutes**

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**Date:** 12-23-2019

**Location:** MCA Board Room

**BOT Members present:**

Mustafiz Choudhury, Mohamed Mostafa, Faisal Ahmed, Junaid Shaikh,, Ahmed Hamud.

**Board Members Absent:** Azeem Syed, Abdur Rahman

**Other Attendees:**

Meeting began at ~8:50pm

Meeting adjourned at ~11:00pm

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- ✓ **Call to Order**
- ✓ **Statement of Values**
- ✓ **Roll Call**
- ✓ **Confirmation of Quorum**

- **Hope incident:**

- **Discussion:**  
Ahmed send an email to Mitchel to reach a resolution for the incident.
- **Action Item:**  
Ahmed, Junaid and Abdur Rahman to meet and propose resolution.

- **GIS Update:**

- **Action Item:**  
Faisal to coordinate with Abdur Rahman to get details on work performed in the playground and communicate to EB.

Mostafa to continue followup with GIS for the closure of MoU and we are waiting on GIS's response.

- **Treasurer Report:**

- **Discussion:**  
Mostafa presented financial of last two years for budgeting for future along with expected income and expenses for 2020. There are few items that need deliberation that we will continue in future meetings.



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- **MCA Expansion Project:**
  - **Discussion:**

Adil will present the proposal and will schedule meetings with city officials.
  
- **Masjid Noor:**
  - **Discussion:**

Meeting tomorrow after Maghrib to review the project and discuss future actions. The project didn't go as planned and BoT will prepare a detailed report on that.
  
- **Committee Instantiation:**
  - **Discussion:**

There are three committees under BoT that need to be Instantiated.

    1. Masjid Noor: Faisal will discuss at Masjid Noor and will finalize names for the committee.
    2. Renovation/Expansion: Mustafiz will collect names for and discuss in the next meeting
    3. Endowment: Junaid will bring names for Chair and members.
  
- **Project Manager for Expansion Project:**
  - **Discussion:**

BoT agrees for need to have Project Manager for MCA Expansion project. We will continue to discuss this and get budget and responsibilities for that role. Mustafiz took ownership to work on job responsibility.
  
- **Adjournment**
  - **Next Meeting**
    - Monday Jan 06, 2020 at 8:30 pm.