



In the Name of Allah, the Beneficent, the Merciful

MCA Board of Trustees Meeting Minutes

Date: 12-19-2019

Location: MCA Board Room

BOT Members present:

Mustafiz Choudhury, Mohamed Mostafa, Faisal Ahmed, Junaid Shaikh, Abdur Rahman, Ahmed Hamud.

Board Members Absent: Azeem Syed

Other Attendees:

Meeting began at ~9:10pm

Meeting adjourned at ~10:30pm

- ✓ **Call to Order**
- ✓ **Statement of Values**
- ✓ **Roll Call**
- ✓ **Confirmation of Quorum**

- **MCA Expansion: Transition Plan for Permit Application**

- **Discussion:**

- Adil provided the proposal to pick up and complete the Planning phase of the MCA Campus expansion project. After BoT approval, Mustafiz communicated to all City Departments and Contractors/Consultants. All have acknowledged and our City Planner, Jeff, communicated to us that a new planner has been assigned for MCA Expansion Project. BoT requested Adil to invite and include members of the BoT in meetings with the city and our consultants.

- **Decision:**

- BoT approved the contract proposal by Adil. 6-0-0.



**MCA Board of Trustees
Meeting Minutes**

● **BOT Financial Reports**

○ **Discussion:**

Mohamed reported that he has high confidence that the way Sr. Fowsia will be generating financial reports including depreciation of assets is correct and hence he has decided there is no need to spend the money to check with a CPA.

Decision:

BoT approved (6-0-0) a proposal by Mohamed Mostafa to generate financial reports for 2019-2020 fiscal year “correctly” by adding the missing depreciation for the two previous years (2017-2018 and 2018-2019) to the 2019-2020 depreciation.

● **Semi-Annual GBM:**

○ **Discussion:**

Need to prepare a report for the community and provide to Syed Reza of EB by Jan 03. Syed Reza agreed to provide a link so that the report can be updated.

○ **Action Item: -**

Br Adil: To provide an update on MCA Expansion Status for presenting at GBM.

Mostafa to Communicate to GIS that school can start in building 3.0 by Fall 2021 session at the earliest.

● **Status of the \$2M Matching Donation Pledge:**

○ **Discussion:**

EB requested status of \$2M donation pledge and requested to follow the same formula of 80/20 split.

○ **Motion:**

\$2M donation (reference Munther) if and when collected, will be considered to be part of the combined fundraising fund efforts of Ramadan 2019. (6-0-0) and split accordingly.

● **Youth Lounge & Aisha Door:**

○ **Discussion:**

Door Mechanism is broken. After trying to fix it last year it keeps breaking up. For Aisha Hall we will wait on the investigation report for the cost responsibility.



In the Name of Allah, the Beneficent, the Merciful

MCA Board of Trustees

Meeting Minutes

- Action Item:
Abdur Rahman is in the process of getting quotes for replacing the door for Youth Lounge and Aisha Hall.

- Hope incident:
 - Action Item:
Junaid, Abdur Rahman and Ahmad will meet with Mitchell of HOPE and understand his concerns and bring a resolution proposal to the BoT.

- Wire Transfer/ACH fee:
 - Motion:
Approved to set up an account for ACH/wire transfer and pay associated fees . (6-0-0)

- Adjournment
 - Next Meeting:
Monday Dec 23 at 8:30 pm.