



In the Name of Allah, the Beneficent, the Merciful

MCA Board of Trustees Meeting Minutes

Date: 08-24-2020

Location: Google Meet

BOT Members present:

Mustafiz Choudhury, Faisal Ahmed, Azeem Syed, Ahmed Hamud, Mohamed Mostafa

Board Members Absent: Junaid Shaikh, Abdur Rahman

Other Attendees: *Br Adil Amin (MCA Consultant)*

Meeting began at ~8:45pm

Meeting adjourned at ~10:20pm

- ✓ **Call to Order**
- ✓ **Statement of Values**
- ✓ **Roll Call**
- ✓ **Confirmation of Quorum**
- ✓ **Approve Previous Meeting Minute**

- **GIS MCA Maintenance Agreement:**

- Action Item:

- Faisal will draft a simple BOT-GIS MOU documenting the sharing of GIS Maintenance expenses.

- **General Body Meeting (GBM) Report:**

- Discussion:

- Mustafiz reviewed and walked through the slide deck to be presented in the upcoming General Body Meeting. Inputs were gathered from the attendees.

- Mostafa reviewed the 2019-2020 fiscal year Income/expense summary to be presented in the GBM

- Action Items:

- Mustafiz will contact Br Adil to get updates on MCA Expansion and Masjid Noor Exterior projects for inclusion in the GBM presentation and report.

- Mostafa will compile the Financial Report for the BOT Annual Report and provide footnotes to explain certain expenses

- Mustafiz will get feedback from Junaid of the Endowment slide



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**MCA Board of Trustees
Meeting Minutes**

- Adjournment
 - Next Meeting
 - Wednesday Sep 02, 2020 at 8:30 pm