



In the Name of Allah, the Beneficent, the Merciful

MCA Board of Trustees Meeting Minutes

Date: 08-12-2020

Location: Google Meet

BOT Members present:

Mustafiz Choudhury, Faisal Ahmed, Azeem Syed, Abdur Rahman (Dropped at 9:45)

Board Members Absent: Junaid Shaikh, Ahmed Hamud, Mohamed Mostafa

Other Attendees:

Meeting began at ~9:00pm

Meeting adjourned at ~9:50pm

- ✓ **Call to Order**
- ✓ **Statement of Values**
- ✓ **Roll Call**
- ✓ **Confirmation of Quorum**
- ✓ **Approve Previous Meeting Minutes**

- **Use of Depreciation in Financial Report:**

- **Action Item:**

- Br Azeem and Faisal to look for minutes where this decision was recorded. Since it appears that we may have forgotten to record this decision in meeting minutes, BoT decided to amend the previous meeting minutes.

- **General Body Meeting Presentation:**

- **Discussion:**

- Faisal will create a report with place holders for respective Board members to fill in the information.

- Action Item: Mustafiz will contact Br Adil to write a report for MCA expansion and Masjid Noor.

- **Hope Lease:**

- **Discussion:**

- Junaid updated that Hope is OK to sign the lease with the amendment that includes the 30 day notice if a need arises for Hope to move to the other side of the building due to construction.

- **Action Item:**

- Be Mostafa to update if rent payments are in sync and if there is any discontinuity.



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MCA Board of Trustees

Meeting Minutes

- GIS MCA Maintenance Agreement:
 - Decision:

Dr Abdur Rahman updated that he could not find the Agreement in the finance office but historically GIS covers 100% for all expenses that are specific to GIS and cover 2/3 of the cost of shared maintenance items.
 - Action Item:

BoT will work to write the agreement and properly file it.

- Adjournment
 - Next Meeting
 - Monday Aug 17, 2020 at 9:00 pm