



In the Name of Allah, the Beneficent, the Merciful

MCA Board of Trustees Meeting Minutes

Date: 04-13-2020

Location: Google Meet

BOT Members present:

Mustafiz Choudhury, Mohamed Mostafa, Faisal Ahmed, Azeem Syed, Ahmed Hamud, Junaid Shaikh, Abdur Rahman (Joined at 9:30)

Board Members Absent: None

Other Attendees:

Meeting began at ~8:10pm

Meeting adjourned at ~10:00pm

- ✓ **Call to Order**
- ✓ **Statement of Values**
- ✓ **Roll Call**
- ✓ **Confirmation of Quorum**

- **MCA Expansion Update:**

- **Discussion:**

In lieu of the Santa Clara County Order of Shelter in Place order regarding construction work, BoT is considering extending the lease of MCA 3.0 and in that regard our consultant presented the following scenarios to the Board.

1. Offer Hope to utilize GIS side of MCA 3.0 during construction (i.e. Roof Raising) on their side.
2. Do construction in two phases. Phase-1 Do GIS side complete construction and once Hope empty the building do Phase-2 for MCA side. This will add some cost and MCA Consultant will work on to provide additional cost offset for this option.

City is not fully functional. Initially plan review was scheduled on April 14 and then it got extended to April 21 that may be potentially extended. Working with the city to get feedback even in raw form to work on before going for final approval.

- **Action Item:**

MCA Consultant, will coordinate with the City on possible options to expedite the permitting process by getting partial review from some departments.



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- **GIS MoU:**
 - **Discussion:**
BoT discussed the changes proposed by GIS in MoU.
 - **Action Item:**
Mustafiz and Mostafa, will coordinate with GIS Board members to clarify and negotiate on specific points..
- **Ramadan Plan:**
 - **Discussion Item:**
In lieu of the Santa Clara County Order of Shelter in Place order it seems highly unlikely to host Taraweeh. Mohamad and Junaid presented the fundraising plan to BoT. May 2, 9 and 19 are proposed dates for the fundraiser.
- **Hope Lease:**
 - **Discussion:**
Once BoT decides Junaid will discuss with Hope CEO the potential need for HOPE to relocate within the building during construction phase in Lease extension.

BoT will present the proposal to extend the lease by one year in the Joint Board.
- **Devon Loan Renewal:**
 - **Discussion:**
Mohamed presented the summary and BoT requested to have a signed amendment to the original loan agreement.
- **Insurance Renewal:**
 - **Action Item:**
Faisal to work with the current Insurance provider and also to get quotes from another insurance agent with changes to coverage.
- **Adjournment**
 - **Next Meeting**
 - Monday April 20, 2020 at 8:15 pm