



In the Name of Allah, the Beneficent, the Merciful

MCA Board of Trustees Meeting Minutes

Date: 04-06-2020

Location: Google Meet

BOT Members present:

Mustafiz Choudhury, Mohamed Mostafa, Faisal Ahmed, Azeem Syed, Abdur Rahman, Ahmed Hamud, Junaid Shaikh

Board Members Absent: None

Other Attendees:

Meeting began at ~8:00pm

Meeting adjourned at ~9:00pm

- ✓ **Call to Order**
- ✓ **Statement of Values**
- ✓ **Roll Call**
- ✓ **Confirmation of Quorum**

- **Facilities Update:**

- **Discussion:**

- In light of the Santa Clara County Shelter in Place Health order regarding construction work, BoT decided to defer the work until the order is lifted.

- **Action Item:**

- Abdur Rahman and Faisal, will respond to Khaled proposal w.r.t the list of items that are truly needed.

- **Ramadan Contingency Plan:**

- **Discussion Item:**

- In light of the Santa Clara County Shelter in Place health order it seems highly unlikely that MCA will be able to host Taraweeh prayers during Ramadan.

Mohamad presented the virtual/online fundraising plan to BoT to be held on the following dates: May 2, 9 and 19.

- **Hope Lease:**

- **Discussion:**

- Junaid and Faisal met with Hope Management (Tenant of MCA 3.0) and communicated the intent of MCA to be open for extension of the lease agreement. Tenant will discuss and will get back to MCA in a couple of weeks.



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- **Boys Scout:**
 - **Decision:**

BoT approved the Tree Planting project presented by Troop 399 with the condition that it's not in violation of any building permit and is okay with the Facilities managers. However, the Troop Leader will need to sign a Release of Liability Form.

- **Devon Bank:**
 - **Discussion:**

Mostafa updated the board of the contractual agreement negotiated with Devon Bank. The rate is fixed at 5% for a loan term of 3 years. This is 0.35% lower interest rate than what MCA was paying before. This is also the lowest rate that MCA can ever get based on the original signed agreement and current commercial rates.
 - **Decision:**

In spite of lower Interest rate and payment, BoT approved unanimously to pay the same monthly amount that we were paying corresponding to the previous higher interest rate. This will enable MCA to pay off the loan faster which is a good thing since it is the largest loan MCA has as liability.

- **GIS Legal Request:**
 - **Decision:**

GIS requested legal assistance for their HR issue. BoT approved for legal assistance as long as GIS pays for the services.

- **Adjournment**
 - **Next Meeting**
 - Monday April 13, 2020 at 8:00 pm