



In the Name of Allah, the Beneficent, the Merciful
MCA Executive Board Meeting Minutes

Date: Tuesday December 10, 2019

Location/Time: MCA Board Room, 7:00 pm

Members present: Fouad Khatib, Khaled Hamade, Naeem Ansari, Raziuddin Mohammad, Lubna Shaikh, Mohammad Al-Shehabi, Syed Reza

Members absent: Wael Ashmawi

Other Attendees/Guests: Baha Shadid

Agenda:

- Miscellaneous Updates and Follow ups
 - Youth Lounge Door
 - BoT agreed to replace the door
 - Credit/Debit Card for Youth activity expense
 - frequent need for buying things for various youth programs, inconvenient for the program coordinator to not have a way to spend money she has no access to.
 - Board agreed to issue a check in the amount of \$1,000 in advance - and replenish the excess amount that is spent (upon submittal of receipts)
 - Proposal to host Scout District Monthly meeting
 - Need details info, Syed to follow up
 - Mice issue
 - Referred to BoT for the followings
 - separate food only dumpster for cafeteria and banquet hall food
 - replace the playground tiles with ones that leaves no space between the tiles and ground.
 - Scout Fundraising Table at MCA
 - Shaykh Ala Program
 - Program scheduled starting January 31st
 - Salesforce CRM for MCA
 - update will be presented to the board
- Approval of meeting minutes
 - approved 5 meeting minutes (11/07, 11/12, 11/26, 11/28, 12/03)
- Committee Assignments
 - IT Committee: Br Mizan, Br Towhid
 - Salesforce Tool (VMS, Event Management): Br Abdul Razzack
 - Disaster Approved Shelter: Br Amr, Br Saqib, Br Ahmed



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- Green/Sustainability: Sr Alfia
- Safety and Security: Br Ajaz, Br Faisal
- Facility Management (AV and Maintenance):
- Women's Committee: Sr Kin, Sr Yasmeen
- BAMP: Br Nabeel, Br Mohammad Darwish, Br Muad Ebrahim
- Adult Education: Br Hisham Said
- Ramadan Committee: Toufik Saada
- Senior's: Sr Shaheen, Br Ahmed Dwider
- Wellness Committee: Sr Nuzhath or Sr Christy (moving under Social)
- Weekend School (Saturday session): Br AbdiRahman Dirir, Br Kadar Ibrahim, Br Ahmed Hamud
- Sustainability Committee
 - water bottle to encourage reuse
 - EB approved budget to order 500 bottles (4-1-1)
- Shaykh Jibreel's insurance
 - Board approved to continue with the choice that Shaykh Jibreel makes
- Board Plans and Proposals
 - General fund for Ramadan Single's Iftar
 - evolved over the year. used to be fully funded (sponsored) daily iftar, and iftar used to be cancelled on days for which no one signed up.
 - \$60K+ spent from general fund last year.
 - Discuss in Ramadan Committee on how to raise awareness and campaign to increase sponsorship, and obtain full sponsorship for single's iftar.
 - Funds from a community member that started Saturday Breakfast has long been depleted. We have been using general fund money to fund Saturday breakfast
 - Inform the community about the shortfall. Breakfast should be fully sponsored so that general fund money is not spent on breakfast.
 - Hiring of an Education Director