

Muslim Community Association is a unique facility to accommodate your meetings and events. We provide full service to suit your needs for meetings of 10 to 500 people. We have multiple types of rooms available to suit variety of meetings and functions. Catering options are also available. Our board rooms and break out rooms are equipped with clean and comfortable furniture. We also provide audio visual services to suit your needs.

For reservation inquiry, please contact our facility reservation department at [facilityrental@mcabayarea.org](mailto:facilityrental@mcabayarea.org) for a memorable event experience at MCA

- <a href="/download-documents/category/8-mca-general-documents?download=137%3Afacility-reservation-form" target="\_blank">Facility Reservation Application</a>

**MCA Rental Instructions**

- Rental rates are subject to change at anytime
- Current MCA members only, will receive 35% Discount on rental fees only, *not on additional items.*
- All fees must be paid at least one week in advance prior **to the scheduled date of the event. Rates do not include expenses related to tablecloths, cutlery and decoration.**
- Daily rentals end at 10:00 PM
- Member discount does not apply to any Organization**  
**Wedding Ceremonies, Walima or Nikah events require** **daily** **rental**

<p><span style="font-family: arial, helvetica, sans-serif; font-size: 10pt;"><strong><u>Khadijah Banquet Hall, Minimum of 4 hours rent:</u></strong></span></p>						
<span style="font-family: arial, helvetica, sans-serif; font-size: 10pt;"><strong></strong></span>	<span style="font-family: arial, helvetica, sans-serif; font-size: 10pt;"><strong></strong></span>					

10pt;"><strong></strong></span></td> <td style="width: 86.15pt; padding: 0in 5.4pt; height: 8.1pt;" width="115" valign="bottom" nowrap="nowrap"><span style="font-size: 10pt; font-family: arial, helvetica, sans-serif;"></span></td> </tr> <tr style="height: 17.7pt;"> <td style="width: 60.95pt; border-color: currentcolor windowtext currentcolor currentcolor; border-style: none solid none none; border-width: medium 1pt medium medium; padding: 0in 5.4pt; height: 17.7pt;" width="81" nowrap="nowrap"><span style="font-size: 10pt; line-height: 115%; font-family: arial, helvetica, sans-serif;"></span></td> <td colspan="2" style="width: 127.8pt; border-color: currentcolor windowtext windowtext currentcolor; border-style: none solid solid none; border-width: medium 1pt 1pt medium; background: white none repeat scroll 0% 0%; padding: 0in 5.4pt; height: 17.7pt;" width="170" nowrap="nowrap"><span style="font-family: arial, helvetica, sans-serif; font-size: 10pt;"><strong><span style="line-height: 115%;">Day of Event</span></strong></span></td> <td colspan="2" style="width: 178.65pt; border-color: windowtext windowtext windowtext currentcolor; border-style: solid solid solid none; border-width: 1pt 1pt 1pt medium; background: white none repeat scroll 0% 0%; padding: 0in 5.4pt; height: 17.7pt;" width="238" nowrap="nowrap"><span style="font-family: arial, helvetica, sans-serif; font-size: 10pt;"><strong><span style="line-height: 115%;">Rate Type</span></strong></span></td> <td style="width: 61.1pt; border-color: windowtext windowtext windowtext currentcolor; border-style: solid solid solid none; border-width: 1pt 1pt 1pt medium; background: white none repeat scroll 0% 0%; padding: 0in 5.4pt; height: 17.7pt;" width="81"><span style="font-family: arial, helvetica, sans-serif; font-size: 10pt;"><strong><span style="line-height: 115%;">Rates</span></strong></span></td> <td style="width: 86.15pt; padding: 0in 5.4pt; height: 17.7pt;" width="115"><span style="font-family: arial, helvetica, sans-serif; font-size: 10pt;"><strong></strong></span></td> </tr> <tr style="height: 12.75pt;"> <td style="width: 60.95pt; border-color: currentcolor windowtext currentcolor currentcolor; border-style: none solid none none; border-width: medium 1pt medium medium; padding: 0in 5.4pt; height: 12.75pt;" width="81" valign="bottom" nowrap="nowrap"><span style="font-size: 10pt; line-height: 115%; font-family: arial, helvetica, sans-serif;"></span></td> <td colspan="2" rowspan="2" style="width: 127.8pt; border-color: currentcolor windowtext windowtext currentcolor; border-style: none solid solid none; border-width: medium 1pt 1pt medium; background: #f4b084 none repeat scroll 0% 0%; padding: 0in 5.4pt; height: 12.75pt;" width="170" valign="bottom" nowrap="nowrap"> <p style="line-height: 115%;"><span style="font-size: 10pt; line-height: 115%; font-family: arial, helvetica, sans-serif;">Mon - Thurs</span></p> <p style="line-height: 115%;"><span style="font-size: 10pt; line-height: 115%; font-family: arial, helvetica, sans-serif;"></span></p></td> <td colspan="2" style="width: 178.65pt; border-color: currentcolor windowtext windowtext currentcolor; border-style: none solid solid none; border-width: medium 1pt 1pt medium; background: #f4b084 none repeat scroll 0% 0%; padding: 0in 5.4pt; height: 12.75pt;" width="238" valign="bottom" nowrap="nowrap"><span style="font-size: 10pt; line-height: 115%; font-family: arial, helvetica, sans-serif;">Hourly</span></td> <td style="width: 61.1pt; border-color: currentcolor windowtext windowtext currentcolor; border-style: none solid solid none; border-width: medium 1pt 1pt medium; background: #f4b084 none repeat scroll 0% 0%; padding: 0in 5.4pt; height: 12.75pt;" width="81" valign="bottom"><span style="font-size: 10pt; line-height: 115%; font-family: arial, helvetica, sans-serif;">\$100</span></td> <td style="width: 86.15pt; padding: 0in 5.4pt; height: 12.75pt;" width="115" valign="bottom"><span style="font-size: 10pt; font-family: arial, helvetica, sans-serif;"></span></td> </tr> <tr style="height: 12.75pt;"> <td style="width: 60.95pt; border-color: currentcolor windowtext

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medium; background: white none repeat scroll 0% 0%; padding: 0in 5.4pt; height: 12.75pt;" width="81" valign="bottom"><span style="font-size: 10pt; line-height: 115%; font-family: arial, helvetica, sans-serif;">\$1200</span></td> <td style="width: 86.15pt; padding: 0in 5.4pt; height: 12.75pt;" width="115" valign="bottom"><span style="font-size: 10pt; font-family: arial, helvetica, sans-serif;"></span></td> </tr> <tr style="height: 12.75pt;"> <td style="width: 60.95pt; border-color: currentcolor windowtext currentcolor currentcolor; border-style: none solid none none; border-width: medium 1pt medium medium; padding: 0in 5.4pt; height: 12.75pt;" width="81" valign="bottom" nowrap="nowrap"><span style="font-size: 10pt; line-height: 115%; font-family: arial, helvetica, sans-serif;"></span></td> <td colspan="2" rowspan="3" style="width: 127.8pt; border-color: currentcolor windowtext windowtext currentcolor; border-style: none solid solid none; border-width: medium 1pt 1pt medium; background: #fbe4d5 none repeat scroll 0% 0%; padding: 0in 5.4pt; height: 12.75pt;" width="170" valign="bottom" nowrap="nowrap"> <p style="line-height: 115%;"><span style="font-size: 10pt; line-height: 115%; font-family: arial, helvetica, sans-serif;">Weekend Package 1</span></p> <p style="line-height: 115%;"><span style="font-family: arial, helvetica, sans-serif; font-size: 10pt;"><strong><span style="line-height: 115%;">Regular</span></strong></span></p> <p style="line-height: 115%;"><span style="font-size: 10pt; line-height: 115%; font-family: arial, helvetica, sans-serif;"></span></p> </td> <td colspan="2" style="width: 178.65pt; border-color: currentcolor windowtext windowtext currentcolor; border-style: none solid solid none; border-width: medium 1pt 1pt medium; background: #fbe4d5 none repeat scroll 0% 0%; padding: 0in 5.4pt; height: 12.75pt;" width="238" valign="bottom" nowrap="nowrap"><span style="font-size: 10pt; line-height: 115%; font-family: arial, helvetica, sans-serif;">Sat 9AM ♦ Sun 10PM</span></td> <td style="width: 61.1pt; border-color: currentcolor windowtext windowtext currentcolor; border-style: none solid solid none; border-width: medium 1pt 1pt medium; background: #fbe4d5 none repeat scroll 0% 0%; padding: 0in 5.4pt; height: 12.75pt;" width="81" valign="bottom"><span style="font-size: 10pt; line-height: 115%; font-family: arial, helvetica, sans-serif;">\$1800</span></td> <td style="width: 86.15pt; padding: 0in 5.4pt; height: 12.75pt;" width="115" valign="bottom"><span style="font-size: 10pt; font-family: arial, helvetica, sans-serif;"></span></td> </tr> <tr style="height: 12.75pt;"> <td style="width: 60.95pt; border-color: currentcolor windowtext currentcolor currentcolor; border-style: none solid none none; border-width: medium 1pt medium medium; padding: 0in 5.4pt; height: 12.75pt;" width="81" valign="bottom" nowrap="nowrap"><span style="font-size: 10pt; line-height: 115%; font-family: arial, helvetica, sans-serif;"></span></td> <td colspan="2" style="width: 178.65pt; border-color: currentcolor windowtext windowtext currentcolor; border-style: none solid solid none; border-width: medium 1pt 1pt medium; background: #fbe4d5 none repeat scroll 0% 0%; padding: 0in 5.4pt; height: 12.75pt;" width="238" valign="bottom" nowrap="nowrap"><span style="font-size: 10pt; line-height: 115%; font-family: arial, helvetica, sans-serif;">add for setup & cleaning</span></td> <td style="width: 61.1pt; border-color: currentcolor windowtext windowtext currentcolor; border-style: none solid solid none; border-width: medium 1pt 1pt medium; background: #fbe4d5 none repeat scroll 0% 0%; padding: 0in 5.4pt; height: 12.75pt;" width="81" valign="bottom"><span style="font-size: 10pt; line-height: 115%; font-family: arial, helvetica, sans-serif;">\$325</span></td> <td style="width: 86.15pt; padding: 0in 5.4pt; height: 12.75pt;" width="115" valign="bottom"><span style="font-size: 10pt; font-family: arial, helvetica, sans-serif;"></span></td> </tr> <tr style="height: 12.75pt;"> <td style="width: 60.95pt; border-color: currentcolor windowtext currentcolor currentcolor; border-style: none solid none none; border-width: medium 1pt medium medium; padding: 0in 5.4pt; height: 12.75pt;"

width="81" valign="bottom" nowrap="nowrap"><span style="font-size: 10pt; line-height: 115%; font-family: arial, helvetica, sans-serif;"></span></td> <td colspan="2" style="width: 178.65pt; border-color: currentcolor windowtext windowtext currentcolor; border-style: none solid solid none; border-width: medium 1pt 1pt medium; background: #fbe4d5 none repeat scroll 0% 0%; padding: 0in 5.4pt; height: 12.75pt;" width="238" valign="bottom" nowrap="nowrap"><span style="font-size: 10pt; line-height: 115%; font-family: arial, helvetica, sans-serif;">add when serving food</span></td> <td style="width: 61.1pt; border-color: currentcolor windowtext windowtext currentcolor; border-style: none solid solid none; border-width: medium 1pt 1pt medium; background: #fbe4d5 none repeat scroll 0% 0%; padding: 0in 5.4pt; height: 12.75pt;" width="81" valign="bottom"><span style="font-size: 10pt; line-height: 115%; font-family: arial, helvetica, sans-serif;">\$325</span></td> <td style="width: 86.15pt; padding: 0in 5.4pt; height: 12.75pt;" width="115" valign="bottom"><span style="font-size: 10pt; font-family: arial, helvetica, sans-serif;"></span></td> </tr> <tr style="height: 12.75pt;"> <td style="width: 60.95pt; border-color: currentcolor windowtext currentcolor currentcolor; border-style: none solid none none; border-width: medium 1pt medium medium; padding: 0in 5.4pt; height: 12.75pt;" width="81" valign="bottom" nowrap="nowrap"><span style="font-size: 10pt; line-height: 115%; font-family: arial, helvetica, sans-serif;"></span></td> <td colspan="2" rowspan="3" style="width: 127.8pt; border-color: currentcolor windowtext windowtext currentcolor; border-style: none solid solid none; border-width: medium 1pt 1pt medium; background: white none repeat scroll 0% 0%; padding: 0in 5.4pt; height: 12.75pt;" width="170" valign="bottom" nowrap="nowrap"> <p style="line-height: 115%;"><span style="font-size: 10pt; line-height: 115%; font-family: arial, helvetica, sans-serif;">Weekend Package 2<strong><sup>?</sup></strong></span></p> <p style="line-height: 115%;"><span style="font-family: arial, helvetica, sans-serif; font-size: 10pt;"><strong><span style="line-height: 115%;">Extended</span></strong></span></p> <p style="line-height: 115%;"><span style="font-size: 10pt; line-height: 115%; font-family: arial, helvetica, sans-serif;"></span></p></td> <td colspan="2" style="width: 178.65pt; border-color: currentcolor windowtext windowtext currentcolor; border-style: none solid solid none; border-width: medium 1pt 1pt medium; background: white none repeat scroll 0% 0%; padding: 0in 5.4pt; height: 12.75pt;" width="238" valign="bottom" nowrap="nowrap"><span style="font-size: 10pt; line-height: 115%; font-family: arial, helvetica, sans-serif;">Fri 4PM ♦ Sun 10PM</span></td> <td style="width: 61.1pt; border-color: currentcolor windowtext windowtext currentcolor; border-style: none solid solid none; border-width: medium 1pt 1pt medium; background: white none repeat scroll 0% 0%; padding: 0in 5.4pt; height: 12.75pt;" width="81" valign="bottom"><span style="font-size: 10pt; line-height: 115%; font-family: arial, helvetica, sans-serif;">\$2250</span></td> <td style="width: 86.15pt; padding: 0in 5.4pt; height: 12.75pt;" width="115" valign="bottom"><span style="font-size: 10pt; font-family: arial, helvetica, sans-serif;"></span></td> </tr> <tr style="height: 12.75pt;"> <td style="width: 60.95pt; border-color: currentcolor windowtext currentcolor currentcolor; border-style: none solid none none; border-width: medium 1pt medium medium; padding: 0in 5.4pt; height: 12.75pt;" width="81" valign="bottom" nowrap="nowrap"><span style="font-size: 10pt; line-height: 115%; font-family: arial, helvetica, sans-serif;"></span></td> <td colspan="2" style="width: 178.65pt; border-color: currentcolor windowtext windowtext currentcolor; border-style: none solid solid none; border-width: medium 1pt 1pt medium; background: white none repeat scroll 0% 0%; padding: 0in 5.4pt; height: 12.75pt;" width="238" valign="bottom" nowrap="nowrap"><span style="font-size: 10pt; line-height: 115%; font-family: arial, helvetica, sans-serif;">add for setup &

cleaning</span></td> <td style="width: 61.1pt; border-color: currentcolor windowtext windowtext currentcolor; border-style: none solid solid none; border-width: medium 1pt 1pt medium; background: white none repeat scroll 0% 0%; padding: 0in 5.4pt; height: 12.75pt;" width="81" valign="bottom"><span style="font-size: 10pt; line-height: 115%; font-family: arial, helvetica, sans-serif;">\$400</span></td> <td style="width: 86.15pt; padding: 0in 5.4pt; height: 12.75pt;" width="115" valign="bottom"><span style="font-size: 10pt; font-family: arial, helvetica, sans-serif;"></span></td> </tr> <tr style="height: 8.1pt;"> <td style="width: 60.95pt; border-color: currentcolor windowtext currentcolor currentcolor; border-style: none solid none none; border-width: medium 1pt medium medium; padding: 0in 5.4pt; height: 8.1pt;" width="81" valign="bottom" nowrap="nowrap"><span style="font-size: 10pt; line-height: 115%; font-family: arial, helvetica, sans-serif;"></span></td> <td colspan="2" style="width: 178.65pt; border-color: currentcolor windowtext windowtext currentcolor; border-style: none solid solid none; border-width: medium 1pt 1pt medium; background: white none repeat scroll 0% 0%; padding: 0in 5.4pt; height: 8.1pt;" width="238" valign="bottom" nowrap="nowrap"><span style="font-size: 10pt; line-height: 115%; font-family: arial, helvetica, sans-serif;">add when serving food</span></td> <td style="width: 61.1pt; border-color: currentcolor windowtext windowtext currentcolor; border-style: none solid solid none; border-width: medium 1pt 1pt medium; background: white none repeat scroll 0% 0%; padding: 0in 5.4pt; height: 8.1pt;" width="81" valign="bottom"><span style="font-size: 10pt; line-height: 115%; font-family: arial, helvetica, sans-serif;">\$400</span></td> <td style="width: 86.15pt; padding: 0in 5.4pt; height: 8.1pt;" width="115" valign="bottom"><span style="font-size: 10pt; font-family: arial, helvetica, sans-serif;"></span></td> </tr> <tr style="height: 91.5pt;"> <td colspan="7" style="width: 514.65pt; padding: 0in 5.4pt; height: 91.5pt;" width="686" valign="bottom" nowrap="nowrap"><br /> <ul> <li style="text-align: left;"><span style="font-size: 10pt; font-family: arial, helvetica, sans-serif; color: black;">Security deposit of \$350.00 is required at the time of reservation.</span></li> <li style="text-align: left;"><span style="font-family: arial, helvetica, sans-serif; font-size: 10pt;"><strong><span style="color: black;">For hourly or daily rentals only:</span></strong><span style="color: black;"></span></span> <ul> <li style="text-align: left;"><span style="font-size: 10pt; font-family: arial, helvetica, sans-serif; color: black;">Add \$150, Setup fees (required) </span></li> <li style="text-align: left;"><span style="font-size: 10pt; font-family: arial, helvetica, sans-serif; color: black;">Add \$150, food cleanup (If food is involved)</span></li> <li style="text-align: left;"><span style="font-size: 10pt; font-family: arial, helvetica, sans-serif; color: black;">Add \$100 for LCD projector and screen rental per event, upon request</span></li> <li style="text-align: left;"><span style="font-size: 10pt; font-family: arial, helvetica, sans-serif; color: black;">Add \$2 / each plastic table cover, upon request</span></li> <li style="text-align: left;"><span style="font-family: arial, helvetica, sans-serif; font-size: 10pt;"><span style="color: black;">Add \$50 for dividers, upon request</span><span style="color: #385623;"> <br /></span></span></li> </ul> </li> </ul> <ul> <li style="text-align: left;"><span data-mce-bogus="1" style="font-family: arial, helvetica, sans-serif; font-size: 10pt;"><strong><i><sup><span style="color: black;"><span style="line-height: 115%;"><strong>?</strong></span> </span></sup></i></strong><i><span style="color: black;">Friday night rental of Khadijah Banquet Hall requires prior approval of MCA Executive Board (EB).</span></i><br /></span></li> </ul> </td> </tr> <tr style="height: 16.65pt;"> <td colspan="7" style="width: 514.65pt; padding: 0in 5.4pt; height: 16.65pt;" width="686" valign="bottom" nowrap="nowrap"> <p><span style="font-family: arial, helvetica, sans-serif; font-size: 10pt;"><strong><span style="text-decoration: underline;"><span



10pt;"><strong>\$85</strong></span></td> <td style="width: 86.15pt; padding: 0in 5.4pt; height: 12.75pt;" width="115" valign="bottom"><span style="font-size: 10pt; font-family: arial, helvetica, sans-serif;"></span></td> </tr> <tr style="height: 12.75pt;"> <td style="width: 60.95pt; border-color: currentcolor windowtext currentcolor currentcolor; border-style: none solid none none; border-width: medium 1pt medium medium; padding: 0in 5.4pt; height: 12.75pt;" width="81" valign="bottom" nowrap="nowrap"><span style="font-size: 10pt; color: black; font-family: arial, helvetica, sans-serif;"></span></td> <td colspan="2" style="width: 122.5pt; border-color: currentcolor windowtext windowtext currentcolor; border-style: none solid solid none; border-width: medium 1pt 1pt medium; background: #fbe4d5 none repeat scroll 0% 0%; padding: 0in 5.4pt; height: 12.75pt;" width="163" valign="bottom"><span style="font-size: 10pt; font-family: arial, helvetica, sans-serif; color: black;">Daily</span></td> <td colspan="2" style="width: 122.55pt; border-color: currentcolor windowtext windowtext currentcolor; border-style: none solid solid none; border-width: medium 1pt 1pt medium; background: #fbe4d5 none repeat scroll 0% 0%; padding: 0in 5.4pt; height: 12.75pt;" width="163" valign="bottom"><span style="font-size: 10pt; font-family: arial, helvetica, sans-serif;">\$600</span></td> <td style="width: 86.15pt; padding: 0in 5.4pt; height: 12.75pt;" width="115" valign="bottom"><span style="font-size: 10pt; font-family: arial, helvetica, sans-serif;"></span></td> </tr> <tr style="height: 12.75pt;"> <td style="width: 60.95pt; border-color: currentcolor windowtext currentcolor currentcolor; border-style: none solid none none; border-width: medium 1pt medium medium; padding: 0in 5.4pt; height: 12.75pt;" width="81" valign="bottom" nowrap="nowrap"><span style="font-size: 10pt; color: black; font-family: arial, helvetica, sans-serif;"></span></td> <td rowspan="2" style="width: 122.5pt; border-color: currentcolor windowtext windowtext currentcolor; border-style: none solid solid none; border-width: medium 1pt 1pt medium; padding: 0in 5.4pt; height: 12.75pt;" width="163" valign="bottom" nowrap="nowrap"> <p><span style="font-size: 10pt; font-family: arial, helvetica, sans-serif; color: black;">Fri ♦ Sun</span></p> <p><span style="font-size: 10pt; font-family: arial, helvetica, sans-serif; color: black;"></span></p> </td> <td colspan="2" style="width: 122.5pt; border-color: currentcolor windowtext windowtext currentcolor; border-style: none solid solid none; border-width: medium 1pt 1pt medium; padding: 0in 5.4pt; height: 12.75pt;" width="163" valign="bottom"><span style="font-size: 10pt; font-family: arial, helvetica, sans-serif; color: black;">Hourly</span></td> <td colspan="2" style="width: 122.55pt; border-color: currentcolor windowtext windowtext currentcolor; border-style: none solid solid none; border-width: medium 1pt 1pt medium; padding: 0in 5.4pt; height: 12.75pt;" width="163" valign="bottom"><span style="font-family: arial, helvetica, sans-serif; font-size: 10pt;"><strong>\$110</strong></span></td> <td style="width: 86.15pt; padding: 0in 5.4pt; height: 12.75pt;" width="115" valign="bottom"><span style="font-size: 10pt; font-family: arial, helvetica, sans-serif;"></span></td> </tr> <tr style="height: 12.75pt;"> <td style="width: 60.95pt; border-color: currentcolor windowtext currentcolor currentcolor; border-style: none solid none none; border-width: medium 1pt medium medium; padding: 0in 5.4pt; height: 12.75pt;" width="81" valign="bottom" nowrap="nowrap"><span style="font-size: 10pt; color: black; font-family: arial, helvetica, sans-serif;"></span></td> <td colspan="2" style="width: 122.5pt; border-color: currentcolor windowtext windowtext currentcolor; border-style: none solid solid none; border-width: medium 1pt 1pt medium; padding: 0in 5.4pt; height: 12.75pt;" width="163" valign="bottom"><span style="font-size: 10pt; font-family: arial, helvetica, sans-serif; color: black;">Daily</span></td> <td colspan="2" style="width: 122.55pt; border-color: currentcolor windowtext windowtext currentcolor; border-style: none solid solid none; border-width: medium

1pt 1pt medium; padding: 0in 5.4pt; height: 12.75pt;" width="163" valign="bottom"><span style="font-size: 10pt; font-family: arial, helvetica, sans-serif;">\$800</span></td> <td style="width: 86.15pt; padding: 0in 5.4pt; height: 12.75pt;" width="115" valign="bottom"><span style="font-size: 10pt; font-family: arial, helvetica, sans-serif;"></span></td> </tr> <tr style="height: 54.15pt;"> <td colspan="7" style="width: 514.65pt; padding: 0in 5.4pt; height: 54.15pt;" width="686" valign="bottom" nowrap="nowrap"><br style="font-size: 4pt; font-family: Helvetica; color: black;" /> <ul> <li style="text-align: left;"><span style="font-size: 10pt; font-family: arial, helvetica, sans-serif; color: black;">Security deposit of \$200.00 is required at the time of reservation.</span></li> <li style="text-align: left;"><span style="font-size: 10pt; font-family: arial, helvetica, sans-serif; color: black;">Add \$50 for LCD projector and screen rental per event</span></li> <li style="text-align: left;"><span style="font-size: 10pt; font-family: arial, helvetica, sans-serif; color: black;">Add \$100, setup fees (required)</span></li> <li style="text-align: left;"><span style="font-size: 10pt; font-family: arial, helvetica, sans-serif; color: black;">Add \$100, food cleanup (If food is involved) </span></li> </ul> <p style="text-align: left;"><span style="font-size: 10pt; font-family: arial, helvetica, sans-serif; color: black;"></span></p> </td> </tr> <tr style="height: 9.45pt;"> <td colspan="7" style="width: 514.65pt; padding: 0in 5.4pt; height: 9.45pt;" width="686" valign="bottom" nowrap="nowrap"><p><span style="font-family: arial, helvetica, sans-serif; font-size: 10pt;"><strong><span style="text-decoration: underline;"><span style="color: black;"><span style="text-decoration: none;"></span></span></span></strong></span></p> <p><span style="font-family: arial, helvetica, sans-serif; font-size: 10pt;"><strong><span style="text-decoration: underline;"><span style="color: black;">Room Rental: Hourly rental</span></span></strong></span></p> </td> </tr> <tr style="height: 7.65pt;"> <td colspan="7" style="width: 514.65pt; padding: 0in 5.4pt; height: 7.65pt;" width="686" valign="bottom" nowrap="nowrap"><span style="font-family: arial, helvetica, sans-serif; font-size: 10pt;"><strong><span style="text-decoration: underline;"><span style="color: black;"><span style="text-decoration: none;"></span></span></span></strong></span></td> </tr> <tr style="height: 21.05pt;"> <td style="width: 60.95pt; border-color: currentcolor windowtext currentcolor currentcolor; border-style: none solid none none; border-width: medium 1pt medium medium; padding: 0in 5.4pt; height: 21.05pt;" width="81"><span style="font-family: arial, helvetica, sans-serif; font-size: 10pt;"><strong><span style="line-height: 115%; color: black;"></span></strong></span></td> <td style="width: 122.5pt; border-color: windowtext windowtext windowtext currentcolor; border-style: solid solid solid none; border-width: 1pt 1pt 1pt medium; padding: 0in 5.4pt; height: 21.05pt;" width="163"><span style="font-family: arial, helvetica, sans-serif; font-size: 10pt;"><strong><span style="line-height: 115%; color: black;">Area</span></strong></span></td> <td colspan="2" style="width: 122.5pt; border-color: windowtext windowtext windowtext currentcolor; border-style: solid solid solid none; border-width: 1pt 1pt 1pt medium; padding: 0in 5.4pt; height: 21.05pt;" width="163"><span style="font-family: arial, helvetica, sans-serif; font-size: 10pt;"><strong><span style="line-height: 115%; color: black;">First Hour Rate</span></strong></span></td> <td colspan="2" style="width: 122.55pt; border-color: windowtext windowtext windowtext currentcolor; border-style: solid solid solid none; border-width: 1pt 1pt 1pt medium; padding: 0in 5.4pt; height: 21.05pt;" width="163"><span style="font-family: arial, helvetica, sans-serif; font-size: 10pt;"><strong><span style="line-height: 115%;">Hourly Rate after First Hour of Use</span></strong><strong></strong></span></td> <td style="width: 86.15pt; padding: 0in 5.4pt; height: 21.05pt;" width="115"

nowrap="nowrap"><span style="font-family: arial, helvetica, sans-serif; font-size: 10pt;"><strong></strong></span></td> </tr> <tr style="height: 13.2pt;"> <td style="width: 60.95pt; border-color: currentcolor windowtext currentcolor currentcolor; border-style: none solid none none; border-width: medium 1pt medium medium; padding: 0in 5.4pt; height: 13.2pt;" width="81" valign="top"><span style="font-family: arial, helvetica, sans-serif; font-size: 10pt;"><strong><span style="line-height: 115%;"></span></strong></span></td> <td style="width: 122.5pt; border-color: currentcolor windowtext windowtext currentcolor; border-style: none solid solid none; border-width: medium 1pt 1pt medium; background: #fbe4d5 none repeat scroll 0% 0%; padding: 0in 5.4pt; height: 13.2pt;" width="163" valign="top"><span style="font-family: arial, helvetica, sans-serif; font-size: 10pt;"><strong><span style="line-height: 115%;">Aisha Room</span></strong></span></td> <td colspan="2" style="width: 122.5pt; border-color: currentcolor windowtext windowtext currentcolor; border-style: none solid solid none; border-width: medium 1pt 1pt medium; background: #fbe4d5 none repeat scroll 0% 0%; padding: 0in 5.4pt; height: 13.2pt;" width="163" valign="top"><span style="font-family: arial, helvetica, sans-serif; font-size: 10pt;"><strong><span style="line-height: 115%;">\$85</span></strong></span></td> <td colspan="2" style="width: 122.55pt; border-color: currentcolor windowtext windowtext currentcolor; border-style: none solid solid none; border-width: medium 1pt 1pt medium; background: #fbe4d5 none repeat scroll 0% 0%; padding: 0in 5.4pt; height: 13.2pt;" width="163" valign="top"><span style="font-family: arial, helvetica, sans-serif; font-size: 10pt;"><strong><span style="line-height: 115%;">\$40</span></strong></span></td> <td style="width: 86.15pt; padding: 0in 5.4pt; height: 13.2pt;" width="115" valign="bottom" nowrap="nowrap"><span style="font-size: 10pt; font-family: arial, helvetica, sans-serif;"></span></td> </tr> <tr style="height: 13.2pt;"> <td style="width: 60.95pt; border-color: currentcolor windowtext currentcolor currentcolor; border-style: none solid none none; border-width: medium 1pt medium medium; padding: 0in 5.4pt; height: 13.2pt;" width="81" valign="top"><span style="font-size: 10pt; line-height: 115%; font-family: arial, helvetica, sans-serif;"></span></td> <td style="width: 122.5pt; border-color: currentcolor windowtext windowtext currentcolor; border-style: none solid solid none; border-width: medium 1pt 1pt medium; background: #fbe4d5 none repeat scroll 0% 0%; padding: 0in 5.4pt; height: 13.2pt;" width="163" valign="top"><span style="font-size: 10pt; line-height: 115%; font-family: arial, helvetica, sans-serif;">Mother's room</span></td> <td colspan="2" style="width: 122.5pt; border-color: currentcolor windowtext windowtext currentcolor; border-style: none solid solid none; border-width: medium 1pt 1pt medium; background: #fbe4d5 none repeat scroll 0% 0%; padding: 0in 5.4pt; height: 13.2pt;" width="163" valign="top"><span style="font-family: arial, helvetica, sans-serif; font-size: 10pt;"><strong><span style="line-height: 115%;">\$85</span></strong></span></td> <td colspan="2" style="width: 122.55pt; border-color: currentcolor windowtext windowtext currentcolor; border-style: none solid solid none; border-width: medium 1pt 1pt medium; background: #fbe4d5 none repeat scroll 0% 0%; padding: 0in 5.4pt; height: 13.2pt;" width="163" valign="top"><span style="font-size: 10pt; line-height: 115%; font-family: arial, helvetica, sans-serif;">\$40</span></td> <td style="width: 86.15pt; padding: 0in 5.4pt; height: 13.2pt;" width="115" valign="bottom" nowrap="nowrap"><span style="font-size: 10pt; font-family: arial, helvetica, sans-serif;"></span></td> </tr> <tr style="height: 12.75pt;"> <td style="width: 60.95pt; border-color: currentcolor windowtext currentcolor currentcolor; border-style: none solid none none; border-width: medium 1pt medium medium; padding: 0in 5.4pt; height: 12.75pt;"

width="81" valign="top"><span style="font-size: 10pt; line-height: 115%; font-family: arial, helvetica, sans-serif;"></span></td> <td style="width: 122.5pt; border-color: currentcolor windowtext windowtext currentcolor; border-style: none solid solid none; border-width: medium 1pt 1pt medium; padding: 0in 5.4pt; height: 12.75pt;" width="163" valign="top"><span style="font-size: 10pt; line-height: 115%; font-family: arial, helvetica, sans-serif;">Babysitting Room</span></td> <td colspan="2" style="width: 122.5pt; border-color: currentcolor windowtext windowtext currentcolor; border-style: none solid solid none; border-width: medium 1pt 1pt medium; padding: 0in 5.4pt; height: 12.75pt;" width="163" valign="top"><span style="font-family: arial, helvetica, sans-serif; font-size: 10pt;"><strong><span style="line-height: 115%;">\$85</span></strong></span></td> <td colspan="2" style="width: 122.55pt; border-color: currentcolor windowtext windowtext currentcolor; border-style: none solid solid none; border-width: medium 1pt 1pt medium; padding: 0in 5.4pt; height: 12.75pt;" width="163" valign="top"><span style="font-size: 10pt; line-height: 115%; font-family: arial, helvetica, sans-serif;">\$40</span></td> <td style="width: 86.15pt; padding: 0in 5.4pt; height: 12.75pt;" width="115" valign="bottom" nowrap="nowrap"><span style="font-size: 10pt; font-family: arial, helvetica, sans-serif;"></span></td> </tr> <tr style="height: 9.15pt;"> <td style="width: 60.95pt; border-color: currentcolor windowtext currentcolor currentcolor; border-style: none solid none none; border-width: medium 1pt medium medium; padding: 0in 5.4pt; height: 9.15pt;" width="81" valign="top"><span style="font-size: 10pt; line-height: 115%; font-family: arial, helvetica, sans-serif;"></span></td> <td style="width: 122.5pt; border-color: currentcolor windowtext windowtext currentcolor; border-style: none solid solid none; border-width: medium 1pt 1pt medium; padding: 0in 5.4pt; height: 9.15pt;" width="163" valign="top"><span style="font-size: 10pt; line-height: 115%; font-family: arial, helvetica, sans-serif;">Classrooms</span></td> <td colspan="2" style="width: 122.5pt; border-color: currentcolor windowtext windowtext currentcolor; border-style: none solid solid none; border-width: medium 1pt 1pt medium; padding: 0in 5.4pt; height: 9.15pt;" width="163" valign="top"><span style="font-family: arial, helvetica, sans-serif; font-size: 10pt;"><strong><span style="line-height: 115%;">\$35</span></strong></span></td> <td colspan="2" style="width: 122.55pt; border-color: currentcolor windowtext windowtext currentcolor; border-style: none solid solid none; border-width: medium 1pt 1pt medium; padding: 0in 5.4pt; height: 9.15pt;" width="163" valign="top"><span style="font-size: 10pt; line-height: 115%; font-family: arial, helvetica, sans-serif;">\$15</span></td> <td style="width: 86.15pt; padding: 0in 5.4pt; height: 9.15pt;" width="115" valign="bottom" nowrap="nowrap"><span style="font-size: 10pt; font-family: arial, helvetica, sans-serif;"></span></td> </tr> <tr height="0"> <td width="61"><span style="font-family: arial, helvetica, sans-serif; font-size: 10pt;"></span></td> <td width="123"><span style="font-family: arial, helvetica, sans-serif; font-size: 10pt;"></span></td> <td width="5"><span style="font-family: arial, helvetica, sans-serif; font-size: 10pt;"></span></td> <td width="117"><span style="font-family: arial, helvetica, sans-serif; font-size: 10pt;"></span></td> <td width="61"><span style="font-family: arial, helvetica, sans-serif; font-size: 10pt;"></span></td> <td width="61"><span style="font-family: arial, helvetica, sans-serif; font-size: 10pt;"></span></td> <td width="86"><span style="font-family: arial, helvetica, sans-serif; font-size: 10pt;"></span></td> </tr> </table> </div> <p><span style="font-family: arial, helvetica, sans-serif; font-size: 10pt;"><strong><span style="text-decoration: underline;"><span style="text-decoration: none;"></span></span></strong></span></p> <p style="text-align: center;"><span style="font-family: arial, helvetica, sans-serif; font-size: 10pt;"></span></p>

10pt;"><strong><span style="text-decoration: underline;">Guidelines for Facility Rental</span></strong></span></p> <ol> <li><span style="font-family: arial, helvetica, sans-serif; font-size: 10pt;"><strong><span style="line-height: 110%;">Islamic Principles:</span></strong><span style="line-height: 110%;">Activities that violate Islamic Principles are strictly prohibited.</span></span></li> <li><span style="font-family: arial, helvetica, sans-serif; font-size: 10pt;"><strong><span style="line-height: 110%;">Prayer Times & Duration:</span></strong><span style="line-height: 110%;"> Event should be planned around posted prayer times. All activities must be suspended during regular prayers. All activities must conclude no later than 10 PM.</span></span></li> <li><span style="font-family: arial, helvetica, sans-serif; font-size: 10pt;"><strong><span style="line-height: 110%;">Fundraising:</span></strong><span style="line-height: 110%;"> All fundraising events require pre-approval by EB and a valid IRS 501 (C)(3) certificate to be on file. A separate Fundraising Addendum to the rental agreement must be signed by both parties to hold a fundraising event.</span></span></li> <li><span style="font-family: arial, helvetica, sans-serif; font-size: 10pt;"><strong><span style="line-height: 110%;">Fees</span></strong><span style="line-height: 110%;">: All fees and deposits must be received by MCA</span></strong><span style="line-height: 110%;">at least one week in advance prior</span></strong><span style="line-height: 110%;">to the scheduled date of the event.</span></strong><span style="line-height: 110%;">If the payment is not received as required, MCA is under no obligation to provide use of the facilities</span></strong></li> <li><span style="font-family: arial, helvetica, sans-serif; font-size: 10pt;"><strong><span style="line-height: 110%;">Deposits</span></strong><span style="line-height: 110%;">: All deposits cleared from the bank will be refunded after adjustments for damages and for the additional charges for extra time, space and equipment usage.</span></strong></li> <li><span style="font-family: arial, helvetica, sans-serif; font-size: 10pt;"><strong><span style="line-height: 110%;">Media:</span></strong><span style="line-height: 110%;"> Specific approval from the MCA Executive Board is required in advance for any media involvement and for the scope of their presence for the event. Absolutely no pictures are allowed during prayers and other private activities. A designated person must accompany the media at all times to control their access.</span></strong></li> <li><span style="font-family: arial, helvetica, sans-serif; font-size: 10pt;"><strong><span style="line-height: 110%;">Advertisement:</span></strong><span style="line-height: 110%;"> Advertisement at MCA for the event is limited to flyers and posters, for which approval should be sought from the facility manager in advance. The poster should not have any photographs of individuals.</span></strong></li> <li><span style="font-family: arial, helvetica, sans-serif; font-size: 10pt;"><strong><span style="line-height: 110%;">Announcements:</span></strong><span style="line-height: 110%;"> For public programs, announcement requests can be submitted on MCA's website. Only MCA Board members are allowed to make announcements.</span></strong></li> <li><span style="font-family: arial, helvetica, sans-serif; font-size: 10pt;"><strong><span style="line-height: 110%;">Catering</span></strong><span style="line-height: 110%;">: Applicants must submit a copy of their caterer's valid California catering license.</span></strong></li> <li><span style="font-family: arial, helvetica, sans-serif; font-size: 10pt;"><strong><span style="line-height: 110%;">Liability</span></strong><span style="line-height: 110%;">: The applicant takes full responsibility for the liability of any statements or programs carried out during the event and/or by any group member during the facility usage. Applicant does not speak on behalf of the MCA. Applicant takes full responsibility for all physical property damages, losses, injuries and

accidents.

- Lawful Activities:** All activities must meet all federal, state and local government laws. The applicant will bear total responsibility for any and all consequences including but not limited to immediate eviction from the MCA premises for any infraction of such laws by any individual or group.
- Restricted:** The use of MCA facility is restricted to the area rented. If any of the guests or their children uses other areas of the facility, additional space rental fees will be charged and the applicant will be responsible for any additional liability.
- Security:** The event organizers are responsible for providing their own security during the events especially to monitor the entrances and hallways and to prevent damage to the property. If requested, MCA can also provide security guards at an additional cost. The general recommendation is to have one guard for every 50 attendees.
- Decorations:** All decorations of any kind are to be put up with blue painters tape only. The applicant is responsible to ensure that all decorations are taken down without any damage to MCA property, furniture and fixture of any form.
- Cleaning & Storage:** The applicant is responsible for removing all trash and moving it to designated receptacles. All applicants property should be removed from the MCA premises at the end of the event. We do not store anything.
- Commercial:** Businesses or professionals engaged in an activity for financial gain or profit are ineligible for rental.